

PRIVACY POLICY AND PERSONAL DATA PROTECTION

MAXIM SURAMERICA SAS

MAXIM SURAMERICA SAS domiciled and located at Calle 4 # 1H.247 Bodegas A03- A04-A05 in the municipality of Malambo is responsible for the processing of your personal data, in compliance with that defined in Law 1581 of 2012, the Regulatory Decree 1377 of 2013 and our Personal Data Protection Policy, informs you that the personal data you provide under the operations you request or enter into with **MAXIM SURAMERICA SAS** will be treated through the use and maintenance of technical, physical and administrative security measures in order to ensure their confidentiality and prevent unauthorized third parties from accessing them.

Personal data provided to **MAXIM SURAMERICA SAS** will be treated in a loyal, responsible and lawful manner for the purpose of:

- a. Manage procedures (requests, complaints, claims).
- b. Administrative, commercial, marketing and sales purposes.
- c. Manage Labor and Social Security Aspects and those related to the contract(s) it enters into or intends to enter into.
- d. Manage the control of attendance and physical access to the facilities.
- e. Comply with legal and regulatory provisions.
- f. And all those that are necessary for the normal development of our economic activity.

You may exercise your rights provided by law to know, update, rectify your personal data, make queries and claims, and other rights indicated in Article 8 of Law 1581 of 2012 and other rules that complement or replace it following the procedures that **MAXIM SURAMERICA SAS**

It is voluntary to answer questions that may be asked about sensitive data or data of minors, and that the latter will be treated respecting their fundamental rights and best interests.

Having read the above, I voluntarily, previously, explicitly and unequivocally authorize MAXIM SURAMERICA SAS to treat my personal data and I give my

consent to treat my personal information in accordance with its manual of policies and procedures for data protection and the provisions of law 1581 of 2012.